

Intake Form for Health Facilities

Name of Facility:

Address:

Phone Number:

Manager:

Manager email and number:

Other contacts number and email.

What is your pay scale for contract health care workers?

RNs

LPNs

HCA

NP

What kind of nurse do you need? Can nurses be employed by the Health Authority in another region?

Type of hospital and how many beds? Does the nurse need to float?

Type of Facility and Staff ratio:

What certifications do you need the nurse to have?

What are the duties?

What dates do you need covered? Is it 8 or 12 hour shifts?

Housing must be provided and be as private as possible. Everything should be present to cover the basic needs. If you have housing available please describe it.

Please provide any other information we may need.